



		Skopje, Republic of North Macedonia +389 2 3240 413 rivanovska@gmail.com rivanovska@fif.ukim.edu.mk	
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### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### Student Mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [students x months]	Student Mobility for Traineeships * [students x months]
LT KAUNAS01	MK SKOPJE01	09.0	Languages and Philological Sciences  (English, Russian, French, Polish, German)	BA, MA, PhD	2 x 5	X
MK SKOPJE01	LT KAUNAS01	09.0	Languages and Philological Sciences  (English, Russian, French, Polish, German)	BA, MA, PhD	2 x 5	X

#### Staff Mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [Average duration per person]	Staff Mobility for Training * [Average duration per person]
LT KAUNAS01	MK SKOPJE01	09.0	Languages and Philological Sciences  (English, Russian, French, Polish, German)	2 x 4	2 x 3
MK SKOPJE01	LT KAUNAS01	09.0	Languages and Philological	1X5	X

			Sciences (English, Russian, French, Polish, German)		
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*\*Optional: study cycle is optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country.*

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
LT KAUNAS01		EN	LT	B2	C1
MK SKOPJE01		Macedonian*	English (selected courses)	B1	B2

\*Ss. Cyril and Methodius University in Skopje organizes Macedonian language courses for foreign students that are free of charge and last from 3 to 6 months (this is a non-credit programme).

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements and information

Receiving institution [Erasmus code]	Optional: additional requirements	Optional: additional information
LT KAUNAS01		Application procedure: <a href="http://www.vdu.lt/en/studies/exchange-studies/incoming/">www.vdu.lt/en/studies/exchange-studies/incoming/</a> Academic information: <a href="http://www.vdu.lt/en/studies/international-student-handbook/information-about-studies/">www.vdu.lt/en/studies/international-student-handbook/information-about-studies/</a> Courses: <a href="http://www.vdu.lt/en/studies/courses/">www.vdu.lt/en/studies/courses/</a> Lithuanian studies: <a href="http://www.vdu.lt/en/studies/lithuanian-studies/">www.vdu.lt/en/studies/lithuanian-studies/</a> Useful information: <a href="http://www.vdu.lt/en/studies/international-student-handbook/">www.vdu.lt/en/studies/international-student-handbook/</a> Disability-Friendly University: <a href="http://www.vdu.lt/en/studies/why-vmu/a-disabled-friendly-university">www.vdu.lt/en/studies/why-vmu/a-disabled-friendly-university</a>
MK SKOPJE01		

<sup>3</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term*	Spring term*	Contacts
LT KAUNAS01	May 15 <sup>th</sup>	November 15 <sup>th</sup>	International Cooperation Department erasmus@vdu.lt +370 37 327 981
MK SKOPJE01	15 May	15 November	MK SKOPJE01

\* to be adapted in case of a trimester system

- The receiving institution will send its decision within 3 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement  
*The agreement may, at any time during its period of validity, be amended or terminated by the involves parties upon prior notices in writing. In the event of unilateral agreement termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.*

## F. Information

### 1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
LT KAUNAS01	<a href="http://www.vdu.lt/en/studies/academic-information/system-of-credits-and-grading">www.vdu.lt/en/studies/academic-information/system-of-credits-and-grading</a>
MK SKOPJE01	

*It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>4</sup>. A link to a webpage or the annex to this agreement can be enough.*

MK SKOPJE01: Ss Cyril and Methodius University in Skopje grading scale related to ECTS grading system:

ECTS grade	Local grade	Local definition
F	5	Fail
E	6	Sufficient
D	7	Satisfactory
C	8	Good
B	9	Very Good
A	10	Excellent

ECTS-credits: 60 per year/30 per semester

<sup>4</sup>[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	International Cooperation Department erasmus@vdu.lt +370 37 327 981	<a href="http://www.vdu.lt/en/studies/international-student-handbook/">www.vdu.lt/en/studies/international-student-handbook/</a>
MK SKOPJE01	<a href="mailto:international@ukim.edu.mk">international@ukim.edu.mk</a>	<a href="http://www.ukim.edu.mk/en">www.ukim.edu.mk/en</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	International Cooperation Department erasmus@vdu.lt +370 37 327 981	<a href="http://www.vdu.lt/en/studies/international-student-handbook/">www.vdu.lt/en/studies/international-student-handbook/</a>
MK SKOPJE01	<a href="mailto:international@ukim.edu.mk">international@ukim.edu.mk</a>	<a href="http://www.ukim.edu.mk/en">www.ukim.edu.mk/en</a>

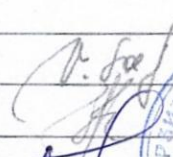

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	<a href="mailto:studentas@vdu.lt">studentas@vdu.lt</a> +370 37 327 977	<a href="http://www.vdu.lt/en/studies/international-student-handbook/accomodation/">www.vdu.lt/en/studies/international-student-handbook/accomodation/</a>
MK SKOPJE01	<a href="mailto:I.Bogoevski@ukim.edu.mk">I.Bogoevski@ukim.edu.mk</a>	

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
LT KAUNAS01	Chancellor Ms. Vilija Saliene	17/12/2019	
LT KAUNAS01	Institutional Coordinator Ms. Ilona Kazlauskaitė	17/12/2019	
MK SKOPJE01	Prof. Dr. Gordana Josifova-Nedelkovska Vice-Rector for International Cooperation	23-12-2019	