



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016 -2020/21

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Universitatea din Craiova	RO CRAIOVA01	<p>Vice-Rector for International Relations and Academic Image, Professor Nicu PANEA, PhD E-mail: npanea@yahoo.com Phone/Fax: 004 (0)251 419 030 Address: 13, A.I. Cuza Street, 200585 Craiova, Dolj, Romania</p> <p>-Departmental coordinator, Associate Professor Monica TILEA, PhD mtilea2000@yahoo.com Phone: 004(0)251 414 468; Fax: 004(0)251 418 849</p> <p>-Academic contact, Associate Professor Camelia MANOLESCU, PhD cameliamanolescu@yahoo.com Phone 004(0)251 414 468; Fax 004(0)251 418 849</p>	<p>http://www.ucv.ro/en/</p> <p>http://www.ucv.ro/international/programme/euro-pene/studenti/incoming.php</p>
<p>SS. CYRIL AND METHODIUS UNIVERSITY IN SKOPJE</p> <p>"Blaze Koneski" Faculty of Philology – Skopje Bul. Goce Delcev 9a 1000 Skopje</p>	MK SKOPJE01	<p>Institutional Erasmus Coordinator <i>Prof. Dr. Gordana Josifova-Nedelkovska</i> Vice-Rector for International Cooperation Blvd. Goce Delcev 9, 1000 Skopje Republic of Macedonia Tel: (+389 2) 3293 206 e-mail: G.Josifova@ukim.edu.mk</p> <p>Erasmus Faculty Coordinator: <i>Prof. Ruska Ivanovska-Naskova, PhD</i></p> <p>"Blaze Koneski" Faculty of Philology Ss. Cyril and Methodius University in Skopje Blvd. Goce Delcev 9, 1000 Skopje, R.</p>	<p>www.ukim.edu.mk</p> <p>www.fif.ukim.edu.mk</p>

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Macedonia Tel: (+389 2) 3240 413; e-mail: rivanovska@gmail.com	
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
RO CRAIOVA01	MK SKOPJE01	09.0	Languages and Philological Sciences	1 st , 2 nd , 3 rd	2 students x 5 months each = 10 months	2 students x 5 months each = 10 months
MK SKOPJE01	RO CRAIOVA01	09.0	Languages and Philological Sciences	1 st , 2 nd , 3 rd	2 students x 5 months each = 10 months	2 students x 5 months each = 10 months

[*Optional: Though subject area code & name and study cycle are optional, **the specification of the number of students/staff is requested.** Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
RO CRAIOVA01	MK SKOPJE01	023	Languages	2 teaching staff x 1 week	3 Staff mobility for training x 1 week
MK SKOPJE01	RO CRAIOVA01	023	Languages	2 teaching staff x 1 week	3 Staff mobility for training x 1

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

					week
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO CRAIOVA01	023	FRENCH ENGLISH ROMANIAN GERMAN ITALIAN SPANISH	We also offer: German, Italian, Spanish	FRENCH B2 ENGLISH B1 GERMAN B1 ITALIAN B1 SPANISH B1	FRENCH B2 ENGLISH B2
MK SKOPJE01	023	FRENCH ENGLISH ROMANIAN GERMAN ITALIAN SPANISH	FRENCH ENGLISH ROMANIAN GERMAN ITALIAN SPANISH	FRENCH B2 ENGLISH B2 GERMAN B2 ITALIAN B1 SPANISH B1	FRENCH B2 ENGLISH B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

RO CRAIOVA01: No additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO CRAIOVA01	Nomination Deadline: May, 15 Application Deadline: May, 31	Nomination Deadline: November, 15 Application Deadline: November, 30
MK SKOPJE01	15 May	15 November

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 5 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

RO CRAIOVA01: 10 - A (*Excellent*); 9 - B (*very good*); 7-8 - C (*good*); 6 - D (*satisfactory*); 5 - E (*sufficient*); 1-4 - F (*fail*); **ECTS credits:** 1 full academic year = 60 credits; 1 semester = 30 credits.

MK SKOPJE01: Ss Cyril and Methodius University in Skopje grading scale related to ECTS grading system:

ECTS grade	Local grade	Local definition
F	5	Fail
E	6	Sufficient
D	7	Satisfactory
C	8	Good
B	9	Very Good
A	10	Excellent

ECTS-credits: 60 per year/30 per semester

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CRAIOVA01	Gabriela - Anca MIC, ERASMUS Incoming students responsible mic.gabriela.anca@gmail.com Phone/Fax: 004 (0)251 419 030	http://www.ucv.ro/international/programe/prोगrame_europene/studenti_incoming.php
MK SKOPJE01	international@ukim.edu.mk	www.ukim.edu.mk/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CRAIOVA01	Gabriela - Anca MIC, ERASMUS Incoming students responsible mic.gabriela.anca@gmail.com Phone/Fax: 004 (0)251 419 030	http://www.ucv.ro/international/programe/prोगrame_europene/studenti_incoming.php
MK SKOPJE01	international@ukim.edu.mk	www.ukim.edu.mk/en

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CRAIOVA01	Gabriela – Anca MIC, ERASMUS Incoming students responsible mic.gabriela.anca@gmail.com Phone/Fax: 004 (0)251 419 030	http://www.ucv.ro/international/programe/programe_europene/studenti_incoming.php
MK SKOPJE01	I.Bogoevski@ukim.edu.mk	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
RO CRAIOVA01	Proféssor Cezar Ionuț SPÎNU, PhD, Rector	le 28 octobre 2016	
MK SKOPJE01	Prof. Dr. Gordana Josifova- Nedelkovska Vice-Rector for International Cooperation	- 9 -12- 2016	

⁵Scanned signatures are accepted