



UNIVERSITÀ
DEGLI STUDI DI BARI
ALDO MORO



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITÀ DEGLI STUDI DI BARI ALDO MORO	I BARIO1	<i>Institutional Coordinator:</i> Francesco Tritto International Office francesco.tritto@uniba.it T +39 080 5714516	http://uniba.llpmanager.it/Incoming/menu_iniziale.asp http://www.uniba.it/offerta-formativa
		<i>Departmental Coordinator:</i> Giovanna ZACCARO T +39 080 5714734 giovanna.zaccaro@uniba.it	http://www.uniba.it/ricerca/dipartimenti
Ss. CYRIL AND METHODIUS UNIVERSITY IN SKOPJE	MK SKOPJE01	<i>Institutional Coordinator:</i> Prof. Dr. Meri Cvetkovska Vice-Rector for International Cooperation Tel: (+389 2) 3293 206 e-mail: M.Cvetkovska@ukim.edu.mk	www.ukim.edu.mk
		<i>Departmental Coordinator:</i> Ass.prof. dr. Sofija Georgievska Tel: (+389 2) 2622491 e-mail: sofija.arnaudova@zfz.ukim.edu.mk	www.fzf.ukim.edu.mk

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods *]	Student Mobility for Traineeships *
I BARI01	MK SKOPJE01	022	Humanities	1st	3x6=18	
MK SKOPJE01	I BARI01	022	Humanities	1st	3x6=18	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods *]	Staff Mobility for Training *
I BARI01	MK SKOPJE01	022	Humanities	2X7=14	
MK SKOPJE01	I BARI01	022	Humanities	2X7=14	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I BARI01	Italian	---	B1	B2
MK SKOPJE01	Macedonian*	English	B1	B2

*Ss. Cyril and Methodius University in Skopje organizes Macedonian language courses for foreign students that are free of charge and last from 3 to 6 months (this is a non-credit programme).

D. Additional requirements

I BARI01:

Special Needs Sector

The so-called "Settore disabilità" (diversabili@ateneo.uniba.it) offers hospitality to students with disabilities in order to facilitate their academic career.

Services offered: senior students, specialized tutoring, information in accessible formats, guarantee of data privacy, technical equipment and specific computer backup, LIS interpreting (legal interpreting services), dedicated urban transport.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I BARI01	May, 20 th	November, 20 th
MK SKOPJE01	May 15	November 15

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The present Bilateral Agreement will be valid for the academic year(s) mentioned above unless either side terminates the present Agreement in writing by June 1st of the year prior to the academic year concerned. However, in the event of unilateral termination, a notice of at least one academic year should be given.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

I BARI01:

Italian Grades	ECTS Grades	Predicate
30 – 30 lode	A	EXCELLENT
28-29	B	VERY GOOD
25-26-27	C	GOOD
21-22-23-24	D	SATISFACTORY
18-19-20	E	SUFFICIENT
UNDER 18	F	FAILED

MK SKOPJE01:

ECTS grade	Local grade	Local definition
F	5	Fail
E	6	Sufficient
D	7	Satisfactory
C	8	Good
B	9	Very Good
A	10	Excellent

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BARI01	erasmus@uniba.it T +39 080	http://uniba.llpmanager.it/Incoming/menu_iniziale.asp
MK SKOPJE01	international@ukim.edu.mk	www.ukim.edu.mk/en www.mfa.gov.mk

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BARI01	erasmus@uniba.it T +39 080	http://uniba.llpmanager.it/Incoming/menu_iniziale.asp
MK SKOPJE01	international@ukim.edu.mk	www.ukim.edu.mk/en

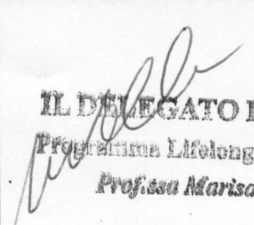

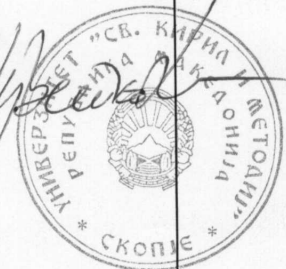
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BARI01	erasmus@uniba.it T +39 080	http://uniba.llpmanager.it/Incoming/menu_iniziale.asp
MK SKOPJE01	I.Bogoevski@ukim.edu.mk	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
I BARI01	Marisa A. Valleri Vice Rector for Erasmus+	24/04/2014	 IL DELEGATO DEL RETTORE Programma Lifelong Learning/Erasmus Prof.ssa Marisa A. VALLERI
MK SKOPJE01	Prof. Dr Meri Cvetkovska Vice- Rector for International Cooperation	26-03-2014	 

⁶ Scanned signatures are accepted